

## Attachment h: Grantee Certification Form

The undersigned certifies that the information provided in this application is true and complete and has been provided for the purpose of obtaining grant funding from the District of Columbia government through the Out-of-School Youth Year-Round Workforce Development Program under the Workforce Investment Act, as described herein.

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-87A-110, A-122, A-128, A-133; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements - 28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project.

We hereby attest to the following:

- (1) We are able to maintain adequate files and records and can and will meet all grant reporting requirements.
- (2) Our fiscal records are kept in accordance with Generally Accepted Accounting Principles (GAAP) and account for all funds, tangible assets, revenue, and expenditures whatsoever; that all fiscal records are accurate, complete and current at all times; and we give the Department of Employment Services, or the District of Columbia through any authorized representative, the right to audit and inspect all records, books, papers, or documents related to the grant.
- (3) We are current on payment on all federal and District taxes, including Unemployment Insurance taxes and Workers' Compensation premiums. (This statement of certification shall be accompanied by a Certificate of Good standing from the District of Columbia Office of Tax & Revenue (OTR) stating that the entity has complied with the filing requirements of District of Columbia tax laws and has paid taxed due to the District of Columbia, or is in compliance with any payment agreement with OTR).
- (4) We have demonstrated administrative and financial capability to provide and manage the proposed services and ensure an adequate administrative performance and audit trail.
- (5) We are not proposed for debarment or presently debarred, suspended, or declared ineligible, as required by Executive Order 12549, —Debarment and Suspension, and implemented by 2 CFR 180, for prospective participants in primary covered transactions and are not proposed for debarment or presently debarred as a result of any actions by the District of Columbia Contract Appeals Board, the Office of Contracting and Procurement, or any other District contract regulating Agency.
- (6) We have the financial resources and technical expertise necessary for the completion of the project. In addition, we have the equipment and facilities adequate to perform the grant or sub grant, or the ability to obtain them.
- (7) We will insure that the facilities under our organization's ownership, lease or supervision, which shall be utilized in the accomplishment of the program are compliant with all District statutes, codes, and regulations.
- (8) We possess legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the Applicant's governing body, authorizing the filing of the

application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the Applicant to act in connection with the application and to provide such additional information as may be required.

(9) We will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et. seq.).

(10) We will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.

(11) We will comply with all requirements imposed by the Federal-sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

(12) We will comply with the provisions of the Code of Federal Regulations Title 28, Chapter 1: Part 22- Confidentiality of Identifiable research and Statistical Information; Part 42- Nondiscrimination; Equal Employment Opportunity; Policies and Procedures; Part 66- Uniform Administrative Requirements for Grants and Cooperative.

(13) We will provide an Equal Employment Opportunity Program, if required to maintain one, where the application is for \$500,000 or more.

(14) We and all contractors will comply with Title VI of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Subtitle A, Title III of the Americans with Disabilities Act (ADA), Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975.

(15) In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, U.S. Department of Justice.

Finally, should the applicant organization and its partners receive funding under this grant, we agree to do the following:

- (1) Comply with monthly and quarterly reporting requirements;
- (2) Inform the DOES Office of Youth Programs regarding of any major events affecting performance under and/or changes to the proposed project;
- (3) Complete the project within the grant period

If at any point the above information is determined to be false, the Workforce Investment Council may deny the application, rescind funding award offers, or revoke an award.

Signature of Authorized Representative: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Organization (applicant): \_\_\_\_\_

Date: \_\_\_\_\_